

PART-FCL 1&2 procedure for theoretical knowledge examination for Private Pilot Licence in airplanes and helicopters (PPL A&H).

A. The theoretical knowledge examination for Private Pilot Licence in airplanes and helicopters (PPL A&H), according to PART- FCL, takes place monthly via a computerized system, either in Greek or English language, depending on the choice of the applicant, except for the subject of “Communications”, that is in English language only.

B. The examination is performed in one or two days, during which the applicant is examined in the following subjects:

No	SUBJECTS PPL (A) & (H)	EXAMINATION LASTS	NUMBER OF QUESTIONS
1	AIR LAW	45 min	40
2	AIRCRAFT GENERAL KNOWLEDGE	33 min	16
3	FLIGHT PERFORMANCE AND PLANNING	60 min	20
4	HUMAN PERFORMANCE AND LIMITATIONS	28 min	28
5	METEOROLOGY	28 min	28
6	NAVIGATION	60 min	20
7	OPERATIONAL PROCEDURES	30 min	28
8	PRINCIPLES OF FLIGHT	48 min	16
9	COMMUNICATIONS	28 min	28

The HCAA School announces the examination dates and timetable in advance and reserves the right to amend them, due to administrative reasons, holidays or any other exceptional and unpredictable reasons.

During each examination period the applicant is allowed to take exams only once, in each of the nine(9) subjects he/she wishes to be examined. In order to complete successfully his/her theoretical examinations, the applicant has to pass all nine(9) subjects, in **six(6) sittings**, within a period of **eighteen(18) months**, counted from the end of the calendar month when the applicant first attempted an examination. In that period the applicant has the right of four(4) attempts, at most, for each subject.

The restriction of 6 sittings concerns applicants who have started their examination in July 2013 and thereafter.

Passing mark is at least **75%** and maximum mark is **100%**.

C. The School announces the examination program in advance of any examination period.

Applicants who participate the examinations, for the first time, submit:

a) **Application Form** with all required attached documents at the Secretariat of Flight Standards division (D2) and

b) **Declaration of Participation** at SPOA.

Applicants for **Re-examination** submit **ONLY Declaration of Participation** at SPOA.

DECLARATIONS OF PARTICIPATION are submitted at:

a) SPOA Secretariat **or**

b) via Fax **or**

c) via e-mail

Declarations of Participation are submitted at least **five(5) working days** before the first examination day of the particular sitting.

The initial examination fees (in the form of Tax Authority bills - paravola in Greek) are submitted at Flight Standards Division (D2) attached to the rest of the required documents. The re-examination fees are submitted at the HCAA School, attached to the Declaration of Participation.

Applicants should be at School 10 minutes before the examination starts.

Applicants are not allowed to enter the examination room, after the examination starts. A 10 minutes break is allowed between the examination of two successive subjects.

Applicants are given, if required, data sheets (CAP 696, CAP 697, CAP 698).

Applicants may use aeronautical manual computer (e.g. CRP-5), non programmable calculator without alphanumeric characters, as well as plotting instruments (protractor, compass etc), on the condition that the above mentioned instruments do not have any formulas printed on.

Applicants must hold ID card or Passport.

Delayed arrival on the part of the candidate or failure to have with him/her ID card or passport implies that he/she cannot participate the exams.

Applicants are not allowed to enter the examination room, carrying books, notes, cell phones or any kind of electronic device, even inactivated.

If the competent authority finds that the applicant is not complying with the examination procedures during the examination, this shall be assessed with a view to failing the applicant, either in the examination of a single subject or in the examination as a whole.

The competent authority shall ban applicants who are proven to be cheating from taking any further examination for a period of at least 12 months from the date of the examination in which they were found cheating.

Any former Decision on the same subject is considered not valid.